

# All Saints' Episcopal Day School Summer Camp Handbook

## Welcome to 2022 Summer Camp at All Saints'!

We are excited about Summer Camp 2022 and look forward to seeing your child. We are committed to offering enjoyable and enriching summer camps in a fun, safe, and nurturing environment. We offer a variety of camps for every age and grade- from rising 3K to rising 7th grades.

Join us for half-day or full-day summer camps! Whether your child is enrolled at All Saints' or if you are referred by an All Saints' family, we invite you to join us for an incredible summer experience!

### 2021 Summer Camp Weeks

Week 1: June 6-10

Week 2: June 13-17

Week 3: June 20-24

Week 4: June 27-July 1

**CLOSED July 4-8**

July 11-15

July 18-22

July 25-29

August 1-5

### Registration Procedures

Please carefully read this handbook as it contains all policies and procedures, as well as other essential information. Enrollment for all summer camps are open to both All Saints' students and non-All Saints' students who are referred by an All Saints' family. Enrollment for most camps are limited and are on a "first-come, first served" basis, so it is important to register early!

To register for our summer camps, please visit the ASEDS website ([www.aseds.com](http://www.aseds.com)) and click Student Life and Summer Camp. Download and complete the registration packet and email it to: [summer@aseds.com](mailto:summer@aseds.com). You may bring a check or pay by bank draft or credit card through our billing system. A one time non-refundable \$50 registration fee per student is required at the time of registration. All Saints' does not prorate camp fees. Payment is due prior to the student attending camp.

Families will receive electronic communication to the email address listed on their registration packet prior to the start of each camp with details regarding check-in, what to bring, location assignments, and any updates.

### **Wait List**

Many of the summer camps will fill quickly so register early! Once a program is full, families may join the wait list. Families will not be required to pay a deposit if they choose to join a program's wait list. Our Summer Camp Coordinator, Lisa Lewis (llewis@aseds.com) will contact you if a spot becomes available.

### **Refund Policy**

No refunds will be given. Should a camp be canceled before the scheduled start dates due to pandemic or other unforeseen circumstances beyond our control, parents will receive a full refund.

### **Billing Policies**

A non-refundable deposit of \$50 is required at the time of registration; however, families may also elect to pay in full. Families are responsible for paying the full tuition for each registered summer camp prior to attending the camp.

### **Communication**

Families will receive electronic communication from the school prior to each camp that will include updates, check-in procedures, reminders, and information regarding the upcoming week of events and activities. It is important to provide an email address in your online account that is checked regularly. Also, be sure to follow up on Instagram (asedsflorence) and like our All Saints' Facebook page to receive exclusive offers, to view pictures and short video clips of camps, as well as be informed of the latest updates, reminders, and important information.

### **Summer Camp Apparel**

Every participant registered to attend in our summer camps will receive a 2022 All Saints' Summer Camp t-shirt. Crusader Camp campers are required to wear their 2022 All Saints' Summer Camp t-shirt on days that a special event (3K-6th) or an off campus field trip is scheduled (1st-6th grades). Sizing information for t-shirts is included in the registration packet.

### **Clothing and Equipment**

All clothing, bags, water bottles, personal belongings, and sports equipment must be labeled with the camper's name. All Saints' is not responsible for any items lost or misplaced while participating in summer camps. Lost and found items will be kept in a

special bin. All unclaimed items at the close of summer camps will be donated to a local charity.

All participants attending summer camps are encouraged to wear closed toe shoes. This is for the safety of our campers! Participants are not to bring toys or any electronics from home except for special projects and events. All summer camp offerings provide adequate materials for all participants.

### **Snack and Lunch**

Please send a packed and labeled snack, water bottle, and lunch every day. Lunch service is not offered in the summer.

### **Illnesses**

We encourage families to keep sick children at home. When your child is home sick, please notify the Summer Camp Director by calling 843.662.8134. There is not a full time nurse at All Saints' during the summer. If your child should become sick or mildly ill, it is our practice to call home to have the child picked up from camp. We do not permit mildly ill children to attend any of our summer camps. **Children must be fever-free for 24 hours without medication before returning to All Saints'.**

### **Discipline Policy**

Children learn responsibility by making age-appropriate decisions and having an appropriate level of responsibility for their actions. A predictable, organized environment with caring adults, clear expectations, and appropriate consequences supports children's cognitive, physical, social, and emotional growth. When a child demonstrates behavior that is unacceptable to his or her well-being or to that of the group, the summer staff typically utilize a "take a break" technique to provide an opportunity for a child to refocus and reflect on better choices. Each age group develops an age-appropriate system of warnings and consequences. The loss of a privilege may be used as a natural consequence. We make sure that campers understand why they are being disciplined and what choices they can make to avoid future repetition. We always attempt to be fair, firm, and consistent. All Saints' summer camp does not permit any form of corporal punishment or physical force.

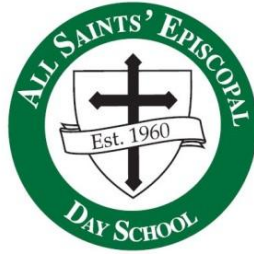
### **Behavior Policy**

All Saints' reserves the right to terminate the participation of any participant that is enrolled in any summer camps for continued disruptive behavior or if the continued participation of the participant would interfere with or disrupt the ability of the summer staff to conduct or manage the activities of the camp. Refunds will not be provided if a

participant is terminated from participation in any of the summer camps due to disruptive behavior.

### **Pictures and Video Recordings**

Pictures and/or short video recordings of children may be taken throughout the summer for future use and the promotion of All Saints' summer camps. These pictures and/or video recordings may be uploaded to the ASEDS Facebook page and other ASEDS social media outlets. Please note that All Saints' reserves the right to use these photographs and video recordings through print and various electronic media outlets.



**EMERGENCY FORM**

Name of Student

Grade for 2021-2022

Address

Primary Telephone

Zip

Date of Birth

Mother

Employer

Work Telephone

Cell

Father

Employer

Work Telephone

Cell

**Transportation**

List the people who are authorized to pick up your child.

Name

Relationship

Telephone

Name

Relationship

Telephone

**Code Word:** This word must be used by all persons who pick up your child. \_\_\_\_\_

**Medical**

In case of a serious accident or illness, I request the school contact me. If the school is unable to reach me, I hereby authorize the school to call the physician, and the school may make whatever arrangements seem necessary. In case of hospitalization, please indicate the hospital preferred:

Physician

Student's Insurance Company

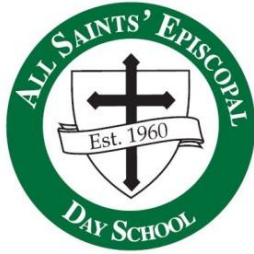
Policy #

List allergies or other medical conditions

May Tylenol be given? \_\_\_\_ Yes \_\_\_\_ No      May antacid tablet be given? \_\_\_\_ Yes \_\_\_\_ No  
May ibuprofen be given? \_\_\_\_ Yes \_\_\_\_ No

Signature of Parent or Guardian

Date



***Acknowledgement***  
**Discipline Policies and Procedures**

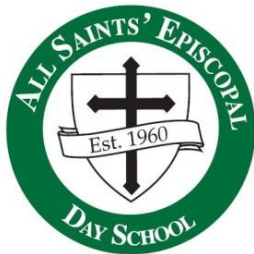
Date: \_\_\_\_\_

Name of Student: \_\_\_\_\_

I have read and agree to abide by the Discipline Policies and Procedures for All Saints' Episcopal Day School, Inc.

Signature of Parent/Guardian: \_\_\_\_\_





2022 MEDICAL AUTHORIZATION AND RELEASE

This form constitutes a permission statement that must be signed by a parent or guardian. All of the information on this form is confidential and will not be released to unauthorized persons.

STUDENT'S Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_/\_\_\_/\_\_\_
First Middle Last

I UNDERSTAND THAT A LICENSED HEALTH CARE PROVIDER IS NOT EMPLOYED BY ALL SAINTS' EPISCOPAL DAY SCHOOL TO ADMINISTER MEDICATION. I GIVE MY PERMISSION FOR SCHOOL PERSONNEL TO ADMINISTER PRESCRIBED MEDICATIONS, WHICH I HAVE LISTED BELOW.

Medications: \_\_\_\_\_

Medical Conditions: \_\_\_\_\_

Allergies: \_\_\_\_\_

Insurance Co: \_\_\_\_\_ ID or Policy #: \_\_\_\_\_

I, the undersigned, do hereby authorize officials at All Saints' Episcopal Day School to contact directly the persons named on my child's EMERGENCY CARD and do authorize the named physicians/hospital to render such treatment as may be deemed necessary in any emergency for health of said child.

I agree that I will not hold All Saints' Episcopal Day School nor any employee of All Saints' Episcopal Day School responsible for any injury or damage to said child resulting from the emergency care and/or transportation for said child. I further agree that I will not hold All Saints' Episcopal Day School nor any employee of All Saints' Episcopal Day School responsible financially for any expenses that may result from the emergency care and/or transportation for said child.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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2022 PERMISSION FOR FIELD TRIPS

I do hereby grant permission for my child - listed below - to participate in any field trip sponsored by All Saints' Episcopal Day School throughout the year.

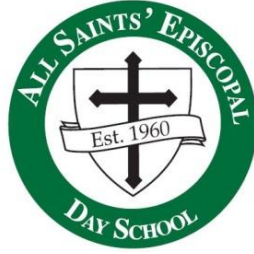
Student: \_\_\_\_\_ Grade: \_\_\_\_\_
Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Should my child sustain or incur any accident or illness on an All Saints' Episcopal Day School field trip, I hereby authorize an All Saints' Episcopal Day School employee or chaperone to execute any and all documents, including any necessary releases, which might be required by any medical facility to perform any emergency care on my behalf.

I further agree that I will not hold All Saints' Episcopal Day School, employees of All Saints' Episcopal Day School, chaperone and/or driver for All Saints' Episcopal Day School responsible for any injury or damage sustained by my child while participating on an All Saints' Episcopal Day School field trip.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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**2022 PUBLICITY RELEASE**

Photographs of our students and/or information about our school activities are published regularly on our monthly calendar, on our website, or through other media. Your child's photograph or name (individually or in a group) will be *included or excluded*, according to this authorization form. Please read the options carefully and indicate your choice by checking ONE of the following:

\_\_\_ A. I give permission for the release of my child's personally identifiable data (photographs, honor roll, awards, etc.) to the media (school website, TV, newspapers, radio, advertising, etc.)

\_\_\_ B. I do not give permission for the release of my child's personally identifiable data (photographs, honor roll, awards, etc.) to the media (school website, TV, newspapers, radio, advertising, etc.)

Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_